

# Notice of Meeting



## Orbis Joint Committee

**Date & time**

Monday, 18 July  
2016 at 2.00 pm

**Place**

Members Conference  
Room, County Hall,  
Kingston on Thames  
KT1 2DN

**Contact**

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**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [Andrew.baird@surreycc.gov.uk](mailto:Andrew.baird@surreycc.gov.uk). Alternatively you can contact Member and Democratic Services and East Sussex County Council by calling 01273 481327 or email [democratic.services@estsussex.gov.uk](mailto:democratic.services@estsussex.gov.uk) .**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Andrew Baird on 020 8541 9019.**

**Members of the Committee**

Councillor Denise Le Gal (SCC) (Surrey County Council) (Chair) and Councillor David Elkin  
Lead Member for Resources and Deputy Leader, East Sussex County Council)

## **AGENDA**

### **1 APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### **2 MINUTES OF THE PREVIOUS MEETING**

(Pages 1  
- 10)

To agree the minutes of the last meeting as a correct record of the meeting.

### **3 DECLARATIONS OF INTEREST**

To receive any declarations of interest.

### **4 PROCEDURAL MATTERS**

#### **4a Members' Questions**

The deadline for Members' questions is 12pm four working days before the meeting (12 July 2016).

#### **4b Public Questions**

The deadline for public questions is seven days before the meeting (11 July 2016).

### **5 ORBIS JOINT COMMITTEE FORWARD PLAN**

(Pages  
11 - 14)

To review and agree the Committee's forward work programme.

### **6 BRIGHTON AND HOVE CITY COUNCIL UPDATE**

(Pages  
15 - 20)

To provide an update to the Joint Committee on the development and integration of Brighton & Hove City Council (BHCC) into the Orbis Partnership.

### **7 ORBIS PROGRESS AND DEVELOPMENT (APPRAISAL)**

(Pages  
21 - 40)

To provide the Joint Committee with an update on development of an EPIC induction process for Orbis.

### **8 MAY BUDGET MONITORING**

(Pages  
41 - 46)

To provide an update to the Joint Committee on the financial position of the Orbis Joint Operating Budget and the Orbis Investment Programme as at the end of May 2016.

### **9 ORBIS SAVINGS PLANS**

(Pages  
47 - 48)

To provide an update to the Joint Committee on development of plans to realise the benefits specified in the Orbis business plan, including savings for 2017/18.

- 10 ORBIS TRANSFORMATION PARTNER** (Pages 49 - 52)
- To provide the Joint Committee with an update on progress for selection of a transformation partner to support the implementation of the Business Plan and develop future partnership opportunities.
- 11 SERVICE UPDATE - INFORMATION TECHNOLOGY (ICT/IMT)** (Pages 53 - 54)
- To provide an update to the Joint Committee on development of plans for detailed design and integration of services in the IT function.
- 12 EXCLUSION OF THE PUBLIC**
- Recommendation:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

## **PART TWO - IN PRIVATE**

- 13 ORBIS SAVINGS PLANS (PART 2 REPORT)** (Pages 55 - 58)
- To provide an update to the Joint Committee on development of plans to realise the benefits specified in the Orbis business plan, including savings for 2017/18.
- 14 ORBIS TRANSFORMATION PARTNER (PART 2 REPORT)** (Pages 59 - 62)
- To provide the Joint Committee with an update on progress for selection of a transformation partner to support the implementation of the Business Plan and develop future partnership opportunities.
- 15 SERVICE UPDATE - INFORMATION TECHNOLOGY (ICT/IMT) (PART 2 REPORT)** (To Follow)
- To provide an update to the Joint Committee on development of plans for detailed design and integration of services in the IT function.
- 16 DATE OF THE NEXT MEETING**
- The next meeting of the Orbis Joint Committee will be held on 21 October 2016.

**Philip Baker**  
Assistant Chief Executive  
East Sussex County Council

**David McNulty**  
Chief Executive  
Surrey County Council

Published: Friday, 8 July 2016

### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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*Thank you for your co-operation*